

AMS/FAST CHANGE REQUEST (CR) COVERSHEET

Change Request Number: 19-34

Date Received: April 22, 2019

Title: Procurement Forms - Burden Statement Revision

Initiator Name: Tim Eckert

Initiator Organization Name / Routing Code: Procurement Policy Branch, AAP-110

Initiator Phone: 202.267.7527

ASAG Member Name: Genesta Belton

ASAG Member Phone: 202.267-0332

Policy and Guidance: (check all that apply)

- ☐ Policy
- ☒ Procurement Guidance
- ☐ Real Estate Guidance
- ☐ Other Guidance
- ☐ Non-AMS Changes

Summary of Change:

Revisions to burden statement at the beginning of Procurement Forms

Reason for Change:

(1) Need to adjust minimum time frame for AMS Form reporting consistent with the time frame in several individual Forms, and (2) Administrative update to the address for comments at the end of the burden statement. This is necessary for the renewed authorization of the FAA Acquisition Management System under the Paperwork Reduction Act. The current authorization expires June 30, and the new authorization request will be reviewed by DOT and the OMB.

Development, Review, and Concurrence:

Procurement Policy, AAP-110

Target Audience:

Program offices and contracting personnel

Briefing Planned: No.

ASAG Responsibilities: None.

Section / Text Location:

Procurement Forms

The redline version must be a comparison with the current published FAST version.

☒ I confirm I used the latest published version to create this change / redline

or

☐ This is new content

Links:

https://fast.faa.gov/PPG_Procurement_Forms.cfm

Attachments:

Attached

Other Files: N/A

Redline(s): N/A